

**RESPONSE ACTION CONTRACT 2
MONTHLY PROGRESS REPORT & COST REVIEW**

US EPA RECORDS CENTER REGION 5



957651

CONTRACT No. EP-S1-06-03	CONTRACTOR Nobis Engineering, Inc.
TO No. 011- RSBD-B51Q	TO NAME Milwaukee Solvay Coke and Gas RI/FS OS
REPORTING PERIOD August 30, 2008 – September 26, 2008	INV # A024
TOPO Denise C. Boone	DUE DATE October 26, 2008

Please review the attached monthly invoice and progress report to determine if the costs appear to be reasonable and applicable to your Work Assignment. Then, document your review by completing this form and return it to Diana King, Contracts Management Section (HBS) on or before the due date shown. You may retain the attachments for your files. Thank you.

	YES	NO	N/A
LOE charged is appropriate for work accomplished	Y		
Labor mix is appropriate	Y		
Hours charged by labor category are within the Approved Work Plan Budget	Y		
ODC (e.g., reproduction, telephone, mail, courier, etc.)	Y		
Computer charges			Y
Travel	Y		
Equipment			Y
Level of team subcontractor effort charged is commensurate with progress	Y		
Pool/Non-Team subcontractor (e.g., drillers, analytical laboratories, etc.) costs are reasonable and appropriate			
NON-TEAM SUBCONTRACTOR(S):			Y

**** PLEASE EXPLAIN ANY CONCERNS OR ISSUES IN THE COMMENT SECTION ****

RAC2 Monthly Invoice Review Checklist

CONTRACTOR PERFORMANCE EVALUATION

RATING	OUTSTANDING	EXCELLENT	GOOD	FAIR	POOR	UNSATISFACTORY
CRITERIA	5	4	3	2	1 1	0
QUALITY OF SERVICE/PRODUCT	Y					
COST CONTROL	Y					
TIMELINESS OF PERFORMANCE	Y					
BUSINESS RELATIONS	Y					

DETERMINATION:

YY Services performed by the contractor support payment of the dollars/hours invoiced and appear to be reasonable for the work performed.

_____ Additional supporting data was requested/received from the contractor and adequately supports payment of the invoice amount. (Attach copy of documentation).

_____ Costs are recommended for suspension since they cannot be verified. See comments provided below.

ADDITIONAL COMMENTS:

Denise C. Boone
EPA Task Order Project Officer

October 28, 2008
Date

EPA Contract PO Use Only	
Reviewing Contractor PO Initials	
Date Reviewed	

**MONTHLY PROGRESS REPORT
EPA CONTRACT NO. EP-S1-06-03
TASK ORDER NO. 0011-RS-BD-B51Q
MILWAUKEE SOLVAY COKE & GAS SUPERFUND SITE, MILWAUKEE, WI
Nobis Project No. 80011
TOPO: D. Boone**

ACTIVITY: REMEDIAL INVESTIGATION/FEASIBILITY STUDY OVERSIGHT

Technical Progress (August 30, 2008 – September 26, 2008)

Progress for Month

- Task 01 – Prepared the August 2008 Monthly Progress Report and Invoice and electronically submitted to EPA on September 18, 2008.
- Task 01 – Performed routine communication with the EPA TOPO and Team Subcontractor Weston Solutions' Technical Lead regarding overall Task Order status and technical issues.
- Task 01 – Prepared RA Oversight Health and Safety Plan and began preparing for planned field oversight activities.
- Task 01 – Received and processed Modification 0003 on September 25, 2008, which issued an Amended Statement of Work and increased the Incremental Funding.
- Task 01 – Conducted teleconference on September 25, 2008 with EPA and PRP Contractor to discuss and coordinate the PRP RA schedule.

Potential Issues/Problems

- No potential issues or problems were identified during this reporting period.

Corrective Actions

- No corrective actions were required during this reporting period.

Analytical Summary (Non-CLP)

- No analytical activities occurred during this reporting period.

Cost/Schedule

- The total Level of Effort (LOE) invoiced this reporting period is [non-responsive] technical hours and \$3,186.09, which represents a cumulative total of [non-responsive] LOE and \$61,034.63. Team Subcontractor LOE and costs are included in the totals for this reporting period. This cost reflects the effort by the Nobis Team in accomplishing the tasks summarized herein. Reports 1, 1A, 1B, 2, 3, and 3A show a detailed breakdown of all costs to the task level.

- Report 1 - Task Level Specific Detail Report reflects the total hours that were incurred during the reporting period for both Nobis and any Team Subcontractors. The activities discussed in the technical progress section reflect the level of effort *incurred* during this reporting period.
- Report 3 includes an expenditure limit at the task level. The expenditure limit established by EPA was distributed among each task.

REPORT 1: TASK ORDER -- Task Level Specific Detail Report

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering

Contract Number: EP-S1-06-03

SSID: B51Q

State: Wisconsin

Region: New England

Work Area: RI/FS Oversight

Action ID: BD

Operable Unit: 00

TO Type: Term

Type Work:

Task Order Status: On-going

Performance Based: N

Contract Period: Base

TO Period of Performance Start: 5/23/2007

TO Period of Performance End: 6/30/2009

Reporting Period From: 8/30/2008

Reporting Period To: 9/26/2008

Invoice Date: 10/16/2008

Invoice Number: A024

Invoice Purpose: Monthly Progress

Task Number: 01

Task Category: Project planning and support

Task Title: Proj. Planning & Support

Name	Job Category	Current		Cumulative		Approved Budget	
		Hours	Dollars	Hours	Dollars	Hours	Dollars

PRIME CONTRACTOR, Nobis Engineering

Labor

Delano, Peter		non-responsive		non-responsive		non-responsive	
	Program Manager Total		1,125.44		20,891.15		29,487.00
Riel, Janet							
	Finance Manager Total		58.51		701.28		3,393.00
Dawson, Karla							
	Cost Reporter Total		107.08		4,799.55		7,114.00
Dustin, David							
	Contract Manager Total		64.93		1,612.21		2,329.00
Cincotta, Rachelle							
	Project Administrator Total		57.90		979.82		478.00
SUBTOTAL, Labor			1,413.86		29,306.87		98,846.40
Other Direct Costs							
Reproduction			0.62		16.92		25.00
SUBTOTAL, Other Direct Costs			0.62		115.19		1,327.79
TOTAL, Nobis Engineering COSTS			1,414.48		29,422.06		100,174.19

REPORT 1: TASK ORDER -- Task Level Specific Detail Report

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering

Contract Number: EP-S1-06-03

SSID: B51Q

State: Wisconsin

Region: New England

Work Area: RI/FS Oversight

Action ID: BD

Operable Unit: 00

TO Type: Term

Type Work:

Task Order Status: On-going

Performance Based: N

Contract Period: Base

TO Period of Performance Start: 5/23/2007

TO Period of Performance End: 6/30/2009

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Task Number: 01

Task Category: Project planning and support

Task Title: Proj. Planning & Support

Name	Job Category	Current		Cumulative		Approved Budget	
		Hours	Dollars	Hours	Dollars	Hours	Dollars

TEAM SUB CONTRACTOR, Weston Solutions

Labor

Mehl Jr, Richard H		non-responsive		non-responsive		non-responsive	
	Engineer Sr Total		732.51		16,872.43		30,000.13
Ross, Shauna							
	Engineer Jr Total		821.20		821.20		0.00
Hahn, Brian							
	Geologist Sr Total		164.36		11,704.35		7,834.94
Goddard, Kali E							
	Cost Reporter Total		53.54		1,332.49		1,801.40
SUBTOTAL, Labor			1,771.61		30,730.47		41,839.33
TOTAL, Weston Solutions COSTS			1,771.61		31,049.85		43,702.51

SUBTOTALS FOR (NAME AND TEAM SUBS)

Name	Job Category	Hours	Dollars	Hours	Dollars	Hours	Budget Dollars
SUBTOTAL, LABOR			3,185.47		60,037.34		140,685.73
SUBTOTAL, OTHER DIRECT COSTS			0.62		434.57		3,190.97
SUBTOTAL, SUBPOOL			0.00		0.00		0.00
SUBTOTAL, SUBPOOL FEE			0.00		0.00		0.00

REPORT 1: TASK ORDER -- Task Level Specific Detail Report

SUBTOTAL, TASK 01 COSTS 24.50 3,186.09 383.30 60,471.91 898.00 143,876.70

TOTALS FOR TASK ORDER 011 (ALL TASKS)

Name	Job Category	Current		Cumulative		Approved Budget	
		Hours	Dollars	Hours	Dollars	Hours	Dollars
TOTAL LABOR		non-responsive	3,185.47	non-responsive	60,600.06	non-responsive	368,726.19
TOTAL OTHER DIRECT COSTS			0.62		434.57		18,747.81
TOTAL SUBPOOL			0.00		0.00		0.00
TOTAL SUBPOOL FEE			0.00		0.00		0.00
TOTAL TASK ORDER 011 COSTS			3,186.09		61,034.63		387,474.00
Average Hourly Rate			130.02		156.87		142.97
Expenditure Limit Hours/Dollars					254,888.00		
Expenditure Limit Other Direct Costs					0.00		
Expenditure Limit Subpool (Fee Included)					0.00		
Total Expenditure Limit					254,888.00		
Approved Budget Hours/Dollars							368,726.19
Approved Budget Other Direct Costs							18,747.81
Approved Budget Subpool (Fee Included)							0.00
Total Approved Budget							387,474.00

REPORT 2: Current Month & Cumulative Status Report

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering

Contractor Number: EP-S1-06-03

SSID: B51Q

State: Wisconsin

Region: New England

Work Area Code: RI/FS Oversight

Action Code: BD

Operable Unit: 00

TO Type: Term

Type Work:

Task Order Status: On-going

Perfomanced Based: N

Contract Period: Base

Period of Performance Start: 5/23/2007

Period of Performance End: 6/30/2009

Reporting Period From: 8/30/2008

Reporting Period To: 9/26/2008

Invoice Date: 10/16/2008

Invoice Number: A024

Invoice Purpose: Monthly Progress

Current Month

Task No.	Task Cat. Code	Labor Hours	Labor Dollars	Other Direct Costs	Subpool	Fees	Total Dollars
01	PP	Engineer Sr Engineer Jr Geologist Sr Program Manager Finance Manager Cost Reporter Contract Manager Project Administrator Total	3,185.47	0.62	0.00	0.00	3,186.09
Task Order Totals			3,185.47	0.62	0.00	0.00	3,186.09

Cumulative To-Date

Task No.	Task Cat. Code	Labor Hours	Labor Dollars	Other Direct Costs	Subpool	Fees	Total Dollars
01	PP	Engineer Sr Engineer Jr Geologist Sr Program Manager Finance Manager Cost Reporter Contract Manager Project Administrator Total	60,037.34	434.57	0.00	0.00	60,471.91
09	RR	Program Manager Total	562.72	0.00	0.00	0.00	562.72
Task Order Totals			60,600.06	434.57	0.00	0.00	61,034.63

REPORT 2: Current Month & Cumulative Status Report

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering

Contractor Number: EP-S1-06-03

SSID: B51Q

State: Wisconsin

Region: New England

Work Area Code: RI/FS Oversight

Action Code: BD

Operable Unit: 00

TO Type: Term

Type Work:

Task Order Status: On-going

Performanced Based: N

Contract Period: Base

Period of Performance Start: 5/23/2007

Period of Performance End: 6/30/2009

Reporting Period From: 8/30/2008

Reporting Period To: 9/26/2008

Invoice Date: 10/16/2008

Invoice Number: A024

Invoice Purpose: Monthly Progress

Task Order Expenditure Limit

254,888.00

REPORT 3: Variance Report Based on Expended to Date - Task Level

Task Order Number: 011

Work Area Code: RI/FS Oversight

TO Period of Performance Start: 5/23/2007

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Action Code: BD

TO Period of Performance End: 6/30/2009

Contractor Name: Nobis Engineering

Funding Type: Site Characterization

Reporting Period From: 8/30/2008

Contractor Number: EP-S1-06-03

Task Order Status: On-going

Reporting Period To: 9/26/2008

SSID: B51Q

Invoice Date: 10/16/2008

Invoice Number: A024

Task No.	Task Cat. Code	Task Title	Cumulative Hours	Cumulative Loaded Dollars Invoiced	Dollars Incurred But Not Invoiced	Total Invoiced + Incurred But Not Invoiced	Approved Budget		Variance Based On Approved Budget			Expenditure Limit		Variance Based On Expenditure Limit	
							Hours	Dollars	% Hours Invoiced	% Dollars Invoiced	% Inv'd + Incr'd But Not Inv'd	Hours	Dollars	% Hours Invoiced	% Dollars Invoiced
01	PP	Proj Planning & Support	non-responsive	60,471.91	0.00	60,471.91	non-responsive	143,876.70	non-responsive	42.03%	42.03%	non-responsive	143,876.70	non-responsive	42.03%
02	CR	Community Involvement		0.00	0.00	0.00		6,870.60		0.00%	0.00%		6,870.60		0.00%
03	FI	Field Investigation/Data		0.00	0.00	0.00		101,803.85		0.00%	0.00%		94,298.34		0.00%
09	RR	Remedial Investigation R		562.72	0.00	562.72		48,745.62		1.15%	1.15%		3,096.46		18.17%
10	RV	PRP Identif & Screening		0.00	0.00	0.00		33,960.65		0.00%	0.00%		2,365.60		0.00%
11	RP	PRP Eval Remedial Alt		0.00	0.00	0.00		15,549.40		0.00%	0.00%		1,576.20		0.00%
12	FS	PRP Feasibility Study Rpt		0.00	0.00	0.00		20,417.20		0.00%	0.00%		1,795.20		0.00%
13	PR	Post RI/FS Support		0.00	0.00	0.00		14,728.26		0.00%	0.00%		1,008.90		0.00%
15	CO	Task Order Closeout		0.00	0.00	0.00		1,521.72		0.00%	0.00%		0.00		0.00%
TOTAL				61,034.63	0.00	61,034.63		387,474.00		16.76%	16.76%		264,888.00		23.96%

REPORT 3A: Variance Report Based on Estimate At Completion - Task Level

Task Order Number: 011

Work Area Code: RI/FS Oversight

TO Period of Performance Start: 5/23/2007

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Action Code: BD

TO Period of Performance End: 6/30/2009

Contractor Name: Nobis Engineering

Funding Type: Site Characterization

Reporting Period From: 8/30/2008

Contractor Number: EP-S1-06-03

Task Order Status: On-going

Reporting Period To: 9/26/2008

SSID: B51Q

Invoice Date: 10/16/2008

Invoice Number: A024

Task No.	Task Cat. Code	Task Title	Cumulative Hours	Cumulative Loaded Dollars Invoiced	Dollars Incurred But Not Invoiced	Total Invoiced + Incurred But Not Invoiced	Approved Budget		Variance Based On Approved Budget			Estimated Cost At Completion		Variance Based On Estimate At Completion	
							non-responsive	Dollars	% Hours	% Dollars Invoiced	% Inv'd + Incr'd But Not Inv'd	Hours	Dollars	% Hours Invoiced	% Dollars Invoiced
01	PP	Proj Planning & Support	non-responsive	60,471.91	0.00	60,471.91	non-responsive	143,876.70	non-responsive	42.03%	42.03%	non-responsive	143,876.70	non-responsive	42.03%
02	CR	Community Involvement		0.00	0.00	0.00		6,870.60		0.00%	0.00%		6,870.60		0.00%
03	FI	Field Investigation/Data		0.00	0.00	0.00		101,803.85		0.00%	0.00%		101,803.85		0.00%
09	RR	Remedial Investigation R		562.72	0.00	562.72		48,745.62		1.15%	1.15%		48,745.62		1.15%
10	RV	PRP Identif & Screening		0.00	0.00	0.00		33,960.65		0.00%	0.00%		33,960.65		0.00%
11	RP	PRP Eval Remedial Alt		0.00	0.00	0.00		15,549.40		0.00%	0.00%		15,549.40		0.00%
12	FS	PRP Feasibility Study Rpt		0.00	0.00	0.00		20,417.20		0.00%	0.00%		20,417.20		0.00%
13	PR	Post RI/FS Support		0.00	0.00	0.00		14,728.26		0.00%	0.00%		14,728.26		0.00%
15	CO	Task Order Closeout		0.00	0.00	0.00		1,521.72		0.00%	0.00%		1,521.72		0.00%
TOTAL				61,034.63	0.00	61,034.63		387,474.00		15.75%	15.75%		387,474.00		15.75%

Standard Form 1034 Revised January 1980 Department of the Treasury TFRM 4-2000 1034-118		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL			VOUCHER NO A024	
U S DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION Environmental Protection Agency Research Triangle Park Financial Management Center (D143-02) Research Triangle Park, NC 27711				DATE VOUCHER PREPARED October 16, 2008		
PAYEE'S NAME AND ADDRESS <div style="float: right; text-align: right;"> Nobis Engineering, Inc. 18 Chenell Drive Concord, NH 03301 </div>				CONTRACT NUMBER AND DATE EP-S1-06-03 9/21/06		
				REQUISITION NUMBER AND DATE		
				PAID BY		
				DATE INVOICE RECEIVED		
If questions on this invoice, call 603-724-6230, Janet Riel, Finance Manager				DISCOUNT TERMS		
SHIPPED FROM TO WEIGHT				PAYEE'S ACCT NUMBER		
GOVERNMENT B/L NUMBER						
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES <i>(Enter description, item number of contract of Federal supply schedule, and other information deemed necessary)</i>	QUANTITY	UNIT PRICE COST PER	AMOUNT (1)	
<div style="display: flex; justify-content: space-between;"> 08/30/08 - 09/26/08 Task Order 0011-RSBD-B51Q, Milwaukee Solvay Coke & Gas RI/FS OS \$3,186.09 </div>						
(Use continuation sheet if necessary) (Payee must NOT use the space below)				TOTAL \$3,186.09		
PAYMENT <input type="checkbox"/> PROVISIONAL <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL <input type="checkbox"/> PROGRESS <input type="checkbox"/> ADVANCE		APPROVED FOR BY 2 TITLE		EXCHANGE RATE = \$1.00 DIFFERENCES Amount verified, correct for (Signature or initials)		
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.						
10/16/08 <i>(Date)</i>		Peter Delano <i>(Authorized Certifying Officer)</i>		Principal <i>(Title)</i>		
ACCOUNTING CLASSIFICATION						
P A I D B Y	CHECK NUMBER ON ACCOUNT OF U. S. TREASURY		CHECK NO ON (Name of Bank)			
	CASH DATE		PAYEE 3			
1 When stated in foreign currency, insert name of currency 2 If the ability to certify and authority to approve are combined in one person, one signature is necessary otherwise the approving officer will sign in the space provided, over his official title 3 When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary" or "Treasurer", as the case may be					PER TITLE	

Previous edition usable

U S GOVERNMENT PRINTING OFFICE 1986-0-491-248/20630

NSN 7540-00-634-4206

PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

**PUBLIC VOUCHER FOR PURCHASES AND
SERVICES OTHER THAN PERSONAL**

Contractor: Nobis Engineering
Voucher No: A024
Schedule No:

Continuation Sheet

Environmental Protection Agency, Washington, DC 20460

Sheet No: 6

TASK ORDER MONTHLY INVOICE - Task Order 011-RS-BD-B51Q, Milwaukee Solvay Coke & Gas Site, WI

Saturday, August 30, 2008 - Friday, September 26, 2008

HOURS:	Current	Cumulative	FUNDING AMOUNT:	\$254,888.00
Prime			EXPENDITURE LIMIT:	\$254,888.00

Chemist Sr
Chemist Mid
Engineer Sr
Engineer Mid
Engineer Jr
Environ Scientist Sr
Environ Scientist Mid
Environ Scientist Jr
Geologist Sr
Geologist Mid
Geologist Jr
Risk Assessor Sr
Risk Assessor Mid
Technician (CAD/GIS) Sr
Technician (CAD/GIS) Mid
Technician-Field Sr
Technician-Field Mid
Technician-Field Jr
Toxicologist Sr
Toxicologist Mid
Program Manager
Finance Manager
Cost Reporter
Contract Manager
Subcontract Administrator
H&S Officer Sr
H&S Officer Mid
Project Administrator

TOTAL

Team Subcontractors

Chemist Sr
Chemist Mid
Engineer Sr
Engineer Mid
Engineer Jr
Environ Scientist Sr
Environ Scientist Mid
Environ Scientist Jr
Geologist Sr
Geologist Mid
Geologist Jr
Risk Assessor Sr
Risk Assessor Mid
Technician (CAD/GIS) Sr
Technician (CAD/GIS) Mid

Company

Engineering

**PUBLIC VOUCHER FOR PURCHASES AND
SERVICES OTHER THAN PERSONAL**

Contractor: Nobis Engineering

Voucher No: A024

Schedule No:

Continuation Sheet

Environmental Protection Agency, Washington, DC 20460

Sheet No: 7

Technician-Field Sr
Technician-Field Mid
Technician-Field Jr
Toxicologist Sr
Toxicologist Mid
Program Manager
Finance Manager
Cost Reporter
Contract Manager
Subcontract Administrator
H&S Officer Sr
H&S Officer Mid
Project Administrator

TOTAL

non-responsive

COSTS:

Direct Labor
Other Direct Costs
Travel
Team Subcontractors Costs
-- Weston Solutions
-- Avatar Environmental
Subpool
Total Direct Costs

Subpool Fee

Amount Claimed

Current

Cumulative

1,413.86	29,869.59
0.62	115.19
0.00	0.00
1,771.61	31,049.85
1,771.61	31,049.85
0.00	0.00
0.00	0.00
3,186.09	61,034.63
0.00	0.00
3,186.09	61,034.63

**RESPONSE ACTION CONTRACT 2
MONTHLY PROGRESS REPORT COST REVIEW**

Contract No.	EP-S1-06-03	Contractor	Nobis Engineering, Inc.
TO No.	011-RSBD-B51Q	TO Name	Milwaukee Solvey Coke & Gas RI/FS OS
Reporting Period	August 30, 2008 to September 26, 2008	Inv #	A024
TOPO	Denise C. Boone	Due Date	10/26/2008

Please review the attached monthly invoice and progress report to determine if the costs appear to be reasonable and applicable to your Task Order. Then, document your review by completing this form and return it to Rosanne Sawaya-O'Brien, Contracts Management Section (HBS) on or before the due date shown. You may retain the attachments for your files. Thank you.

	YES	NO *	N/A
LOE charged is appropriate for work accomplished			
Labor mix is appropriate			
Hours charged by labor category are within the Approved Work Plan Budget			
ODCs (e.g., reproduction, telephone, mail, courier, etc.)			
Computer Charges			
Travel			
Equipment			
Level of team subcontractor (e.g. drillers, analytical laboratories, etc.) costs are reasonable and appropriate			
NON-TEAM SUBCONTRACTOR NAME(S):			

*** PLEASE EXPLAIN ANY CONCERNS OR ISSUES IN THE COMMENT SECTION.**

RESPONSE ACTION CONTRACT 2 MONTHLY PROGRESS REPORT COST REVIEW

Rating:	Outstanding	Excellent	Good	Fair	Poor	Unsatisfactory
Criteria:	5	4	3	2	1	0
Quality of Service/Product						
Cost Control						
Timeliness of Performance						
Business Relations						

Determination:

_____ Services Performed by the contractor support payment of the dollar/hours invoiced and appear to be reasonable for the work performed.

_____ Additional supporting data was requested/received from the contractor and adequately supports payment of the invoice amount. (Attach copy of documentation)

_____ Costs are recommended for suspension since they cannot be verified. See comments provided below.

ADDITIONAL COMMENTS: _____

EPA Task Order Project Officer

Date

EPA Contract PO Use Only	
Reviewing Contract PO Initials	
Date Reviewed	